



## **Han Al High School**

260 Harrison Street, Leonia, NJ 07605

P. 201-242-0377 / F. 201-242-0372 / [www.hanalschool.org](http://www.hanalschool.org)

September 6, 2017

Dear Parents and Guardians:

After 25 years of service as a superintendent and school principal in New York, I could not be more excited about assuming the principalship of the Han Al High School. I was quite content having recently retired from school leadership, however, I was drawn from retirement to serve one of the most unique secondary institutions which embraces the cultural diversity, academic and social-emotional needs of all students, while providing rigorous instruction.

Our teachers are experts in their respective fields of study and they are committed to the development of our students' critical thinking skills. We believe this lofty goal is of paramount importance. More specifically, part and parcel of newly created State assessments, ACT and SAT examinations are now largely based on tapping the creative thinking processes of students. Therefore, we must focus on enabling our students to "think outside of the box." The foregoing is also the bedrock of the Common Core.

Although, we recognize the importance of high stakes testing described above, we would be remiss if we did not value and strive to develop the whole child. With this said, are school programs offer a wide range of student-centered, academic and extracurricular activities which are designed to bolster the emotional growth our each and every student in the school.

As Principal of Han Al High School, I observe an open- door policy and will be available to you beyond the scope of regular school hours.

I look forward to a wonderful school year for your child.

Very truly yours,

Martin Weinstein  
Principal



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Dear Parents and Guardians,

One of the ways to build an educational community and to help our school is through volunteering or offering help with donations. We have found in the past that parents or guardians who work in certain businesses have access to supplies or donations of materials that can help our students immeasurably.

If you work in a computer or science business, please ask if there are any supplies that could be donated for our students' use. Materials for our science lab classes are always welcome. Art supplies or physical education and sports supplies are always need.

We will provide the business owners with a letter of acknowledgment for tax deduction purposes as Han Al High School is a non-profit organization.

Please do not hesitate to call us if you have any questions or would like more information about this matter.

We look forward to a year's worth of learning and growing.

Sincerely,

Martin Weinstein  
Principal



## HAN AL HIGH SCHOOL TUITION CONTRACT 2017/2018

STUDENT NAME :

CLASS OF 2018 2019 2020 2021

This contract becomes effective upon the signature of the parent(s), upon acceptance by Han Al High School and upon payment of the non-refundable registration fee of \$500 for returning students, \$1,000 for the new students. This contract contains the full agreement of the parties and no representation or assurance, whether verbal or written, shall affect or alter the obligation of either party hereto.

### PAYMENTS

**\$30 late charge** will apply to all installments received due date. A **\$35** will be charged for a **returned check**. A \$30 will be charged for wire. A 5% of the payment will be charged when paid with a credit card. Lost, stolen or ruined textbooks will be charged at the end of the school year. The payment due date is the **5<sup>th</sup> of July, 2017**. The **5<sup>th</sup> day of every month is the due date for 10-Payment Plan**. \$100 will be charged for Semester, Quarterly, and 10-Payment Plan. Full tuition and fees should be paid until **1st of April, 2018**.

I (we) understand the student will not be allowed to take semester examinations, nor participate in the next semester classes until the tuition and/or fees in arrears are paid. Also, graduating seniors with tuition and/or fees in arrears will not be issued either a diploma or official transcripts until the balance is paid in full.

In the event tuition and/or fees remain in arrears and unpaid upon the published due date and Han Al High School or High School retains an attorney and/or collection agency to collect monies due, the undersigned parent(s) agree to pay reasonable attorneys' fees and collection agency costs.

**Indicate Payment Plan\*\* (please check)**

Annual ☐

Semester ☐

Quarterly ☐

10-Payment ☐

\*\*The Annual tuition plan is the only option for international students.

\*\*Semester, Quarterly, Monthly tuition plan has **\$100 additional charge**.

### WITHDRAWAL

I (we) understand that by registering my (our) child for the school year beginning in September 2017, and by paying the non-refundable registration fee, a space will be reserved in the applicable class specifically for my (our) child. I (we) understand that registering my (our) child, without enrolling him/her, or withdrawing during the academic year will cause difficulty, since student spaces cannot or may not be filled. I (we) also recognize that as a private school, Han Al High School's budget is based largely on tuition revenues and contributions. Therefore, I (we) specifically agree that once my (our) child is registered and guaranteed a space, if my (our) child is withdrawn or dismissed for any reason, I am (we are) obligated to forfeit the non-refundable deposit and pay for any outstanding tuition and/or fees. The parents of a student who withdraws before the first day of school will be refunded 100% of the school year full tuition and fees except non-refundable deposit. The parents of a student who withdraws before the end of the first quarter will be refunded 50% of the school year full tuition and fees. The parents of a student who withdraws before the end of the second quarter will be refunded 25% of the school year full tuition and fees. The parents of a student who withdraws after the second quarter will not be refunded any of tuition and fees.

### ACKNOWLEDGEMENT

\_\_\_\_\_  
(initials) I (we) will read and agree to abide by all policies of the 2017/2018 Parent/Student Handbook.

\_\_\_\_\_  
(initials) I (we) further acknowledge that, pursuant to the Financial Policies section of the Parent/Student Handbook, transcripts, diplomas, grades, etc. will not be released until all financial obligations under this tuition contract have been satisfied.

\_\_\_\_\_  
(initials) In the event my (our) child transfers to another school, I (we) understand and agree that transcripts cannot be provided to that school until all financial obligations under this tuition contract have been satisfied.

Signature (Parent / Guardian)

Date

Signature (Han Al High School, Administrator)

Date

# HAN AL HIGH SCHOOL EMERGENCY CONTACT FORM

**PLEASE PRINT ALL INFORMATION CLEARLY**

Today's Date: \_\_\_\_\_

## STUDENT INFORMATION:

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
MIDDLE NAME

\_\_\_\_\_  
LAST NAME

Date of Birth: \_\_\_\_\_ Student Email: \_\_\_\_\_ Student Phone: \_\_\_\_\_

When you live with a guardian, please provide the guardian's information.

Parent's/Guardian's Full Name: \_\_\_\_\_

U.S. Home Address: Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

U.S. Home Telephone # : \_\_\_\_\_

Guardian e-mail address : \_\_\_\_\_

Guardian cell phone # : \_\_\_\_\_

## IN CASE OF AN EMERGENCY CONTACT:

1. Name \_\_\_\_\_

Relationship \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Daytime Phone # \_\_\_\_\_

Cellular Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

2. Name \_\_\_\_\_

Relationship \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Daytime Phone # \_\_\_\_\_

Cellular Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Facts concerning the child's medical history including allergies, medications being taken, and any physical impairments to which a physician should be alerted:

Allergies: \_\_\_\_\_

Medication(s) being taken: \_\_\_\_\_

Physical impairment: \_\_\_\_\_

## **TO GRANT CONSENT**

I hereby give consent for the following medical care providers and local hospital to be called:

**Physician's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

**Dentist's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

In the event reasonable attempts to contact me have been unsuccessful, I hereby give my consent for (1) the administration of any treatment deemed necessary by above-named doctors, or in the event the designated preferred practitioner is not available, by another licensed physician or dentist; and (2) the transfer of the child to any hospital reasonably accessible.

This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentists, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

### **PARENTS' INFORMATION:**

Mother's Full Name:
Home Address:
Home Telephone # (      )
Cellular Phone # (      )
Email Address:

Father's Full Name:
Home Address:
Home Telephone # (      )
Cellular Phone # (      )
Email Address:



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### **General Permission Slip Form**

I, \_\_\_\_\_ grant permission for my child \_\_\_\_\_, to participate in any field trips with Han Al High School. This includes, but is not limited to walks, riding in a vehicle operated by Han Al High School staff or parent or guardian volunteers, hikes and bike rides around the area. I understand that I will be notified in advance when a field trip is planned away from the center. I understand that every precaution will be made to keep the children safe at all times. However, if an accident does happen, I will assume all responsibility medically and financially. The staff will take all necessary measures as outlined in the parent handbook in the case of an accident or emergency. Staff with current CPR/First Aid including pediatric, will be present on all outings. Fully stocked first aid kits are present in all vehicles that transport children.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Photo/Video Permission**

Child's Name \_\_\_\_\_

By signing this permission form, you are acknowledging that while your child is in our facility, on field trips, or participating in Han Al High School sponsored activities, they may be photographed and/or videotaped. Photos and videos may be taken by staff, parent or guardian volunteers and others that are present during the activity. Pictures are used for classroom display, portfolios, parent programs, and occasional advertisement. Han Al High School has a Facebook page and website as well. If you do not wish your child to be posted on the web or in any other of the above mentioned ways please indicate and initial this form.

Check one below:

( ☐ ) **Yes**, I give my permission for staff and/or parents or guardians of Han Al High School to photograph and/or video my child during school events and daily activities.

( ☐ ) **No**, I do not want my child in any photos or videos while at Han Al High School

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Print parent/guardian Name \_\_\_\_\_

# Hanal School Summer Reading List 2017

During the summer, students are to read and annotate **one** book from the appropriate list below, taking notes in the margins, highlighting, and using a reading log to record thoughts and questions about subject, character, setting, plot, and main ideas to prepare for an informal oral assessment in September.

During the second week of September, students will meet with the English teacher for a brief discussion about the book—a Book Chat.

\* Students can gain or lose as many as five points toward the 1st Quarter grade for the subject corresponding to their choice of book.

\* Students who do not choose to read will lose five points from their 1st Quarter grade in English.

## **For students entering grades 8, 9, and 10:**

*Of Mice and Men* by John Steinbeck

*The Outsiders* by S.E. Hinton

*A Wrinkle in Time* by Madeline L'Engle

*Lord of the Flies* by William Golding

*The Hunger Games* by Suzanne Collins

## **For students entering grades 11 and 12:**

*The Old Man and the Sea* by Ernest Hemingway

*The Catcher in the Rye* by J.D. Salinger

*Animal Farm* by George Orwell

*Frankenstein* by Mary Shelley

*The Time Machine* by H.G. Wells

# **Han Al High School Internet Use Policy**

We believe that the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing Internet access is to promote educational excellence by facilitating resource sharing, innovation, and communication.

The smooth operation of the network relies upon the proper conduct of the users, who must adhere to strict guidelines. These guidelines are provided here so that students are aware of their responsibilities. In general, this requires efficient, ethical, and legal utilization of the network resources.

Students will have access to the Internet/World Wide Web resources at school. Internet use is only allowed with permission of the supervising teacher, and e-mail access will be available only under a teacher's direct supervision. No individual student accounts will be offered. In addition, we will be taking digital images of students (with no names) engaged in classroom activities for display on our school web page.

Please sign and return the Internet Use Agreement Form (other side) and return it to your classroom teacher ASAP. We need a signed form on file for EVERY STUDENT.

If you have any questions or concerns, please feel free to contact Han Al High School (tel : 201-242-0377) or [admin@hanalschool.org](mailto:admin@hanalschool.org)

## **Rules and Code of Ethics**

The use of the Internet is a privilege; therefore, students will be responsible users by:

- Asking permission from the supervising teacher before accessing the Internet;
- Not using e-mail unless the teacher is directly supervising;
- Protecting privacy by not sharing personal information while using the Internet;
- Not using the computer to disturb or harass other computer users by sending unwanted or hurtful mail.



## Internet Use Agreement Form

Student:

I understand that computer use at Han AI High School is designed for educational purposes, and I will abide by the Internet Use Policy. I further understand that if I should commit any violation, my access may be revoked, and school disciplinary action may be taken.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent/Guardian:

As the parent/guardian of this student, I have read the Internet Use Policy. I am aware that my student will be instructed on the acceptable use of Han AI High School computer network and proper network etiquette. I understand that this access is designed for educational purposes. I recognize it is impossible for Han AI High School to restrict access to all controversial materials, and I will not hold them responsible for material acquired on the network. Further, I accept responsibility for supervision of my student's use of the network when he/she is not in a school setting.

My child/student has my permission to use the Internet at school, while under the supervision of a faculty member.

YES ☐ NO ☐

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Digital Image Display

My child/student may be included in digital images and have these images displayed on the school web page – [www.hanalschool.org](http://www.hanalschool.org).

YES ☐ NO ☐

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Han AI High School Uniform Information**

Flynn & O'hara School Uniforms

Emerson Plaza

473 Old Hook Road, Emerson, NJ 07630

201-634-0111

Please call the store or visit us on the web at [www.flynnohara.com](http://www.flynnohara.com) to order.

### **Requirements**

#### **For Girls**

- White Short Sleeve Banded Bottom Shirt s/Logo (for late Spring and Summer)
- White Long Sleeve Banded Bottom Shirt w/Logo (for Spring and Fall)
- One of Nave with Whiter Trim V-Neck Sweater Vest w/Logo / Nave with white Trim V-Neck Pullover Sweater w/Logo / Navy V-neck Cardigan Sweater w/Logo (for Winter)

#### **For Boys**

- Dark Navy Short Sleeve Polo Shirt w/Logo or White Short Sleeve Polo Shirt w/Logo (for late Spring and Summer)
- Dark Navy Long Sleeve Polo Shirt w/Logo or White Long Sleeve Polo Shirt w/Logo (for Spring and Fall)
- One of Nave with Whiter Trim V-Neck Sweater Vest w/Logo / Nave with white Trim V-Neck Pullover Sweater w/Logo / Navy V-neck Cardigan Sweater w/Logo (for Winter)

All students have to wear blue jeans or Khakis for their pants.

Girl students can wear only school Navy & Red Plaid 2 Panel Skirt, if they want to wear skirts.

If you need any other information, please contact the main office 201-242-0377.



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### **School bank account information**

Account Number: 457040124

Account Name: Han Al High School A NJ Nonprofit Corp

Swift code: chasus33

Bank Name: Chase

Address: 260 Harrison Street, Leonia, NJ 07605

\* A \$30 will be charged for wire.